

Storm Water Pollution Prevention Plan Checklist

This checklist needs to be filled out prior to work commencing on any construction site disturbing 1 acre or more in size, or is part of a common plan of development. The use of this checklist does not guarantee compliance with the General Permit for Storm Water Discharges from Construction Activities.

Development Name:

No.	Checklist Item	Answer / Location in SWPPP & Notes
General:		
1	Did owner and all "operators" sign the SWPPP?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
2	Did the signatures include the certification statement?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
3	Were the signatures authorized to sign?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
Site Description:		
4	Is there a site description?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
5	Does it identify nature/sequence of construction activities?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
6	Does it identify major grading activities?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
7	Does it identify total area of site and total area to be disturbed?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
8	Does it identify pre/post runoff coefficient/soils description?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
9	Does it identify receiving water(s) or MS4 listed?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
10	Is the receiving water a tributary to waters of the U.S.?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
11	Is there a site map?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
12	Does the site map show drainage patterns/outfalls on map?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
13	Does the site map show area of soil disturbances?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
14	Does the site map show locations of major structural and nonstructural controls?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
15	Does the site map show locations of storm water discharges to a surface water?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
16	Does the site map show locations of materials or equipment storage (on-site or off-site)?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
Controls to Reduce Pollutants:		
17	Does the SWPPP include a description of interim and permanent stabilization practices (e.g. seeding, mulching, rip rap) for the site?	<input type="checkbox"/> NO <input type="checkbox"/> Yes

18	Does the SWPPP Identify the contractor(s) and timing by which stabilization practices will be implemented	<input type="checkbox"/> NO <input type="checkbox"/> Yes
19	Does the SWPPP include a description of structural practices (e.g. off-site vehicle tracking, silt fences, sediment traps, storm drain inlet protection) for the site?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
20	Where the structural practices are a sediment basin that drains over 10 acres, is it adequately designed? (3,600 cu.ft./acre x total drainage acres)	<input type="checkbox"/> NO <input type="checkbox"/> Yes
21	Does the SWPPP identify the contractor(s) who will implement the structural practices?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
22	Does the SWPPP identify storm water management measures to address storm water runoff once the construction is completed (e.g. retention ponds, velocity dissipation controls)?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
Maintenance:		
23	Does the SWPPP describe the procedures to ensure the timely maintenance of sediment control measures identified in the SWPPP in effective operating condition.	<input type="checkbox"/> NO <input type="checkbox"/> Yes
Inspections:		
24	Is the inspection frequency to be once every seven days, or at least once every 14 days and within 24 hours of the end of a storm event of 0.5 inches or greater?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
25	Are the inspection reports signed and certified by an authorized person?	<input type="checkbox"/> NO <input type="checkbox"/> Yes
26	Are the inspections being performed by a qualified person and are the qualifications in the SWPPP?	<input type="checkbox"/> NO <input type="checkbox"/> Yes