



1896 North 1800 West
Farr West, UT 84404
801-731-4187

NEW HOME BUILDING PERMIT PROCESS PACKET

- **Building Permit Application**

Please fill out the left side only, including contractor information and license numbers.

Please write legibly.

- **Farr West City SWPPP Packet**

Please fill out and sign the acknowledgement letter, inspection flow chart and Common Plan flow chart and submit with building permit application.

**A common plan is not required if the developer has an active SWPPP in place for all lots in the development. Please contact your developer to verify the SWPPP requirements.*

ALL BUILDERS MUST FOLLOW THE SAME PROCESS. THERE WILL BE NO EXCEPTIONS.

Building Permit Application Process:

Please submit the following:

1. Building Permit Application – completed and signed (**PLEASE INCLUDE AN EMAIL ADDRESS FOR GENERAL CONTRACTOR**)
2. One set of wet stamped engineered building plans
(11x17 is preferred)
3. Copy of the site plan
4. RESCheck
5. Completed SWPPP packet

City Office Process:

1. Application and Plans must be submitted to the building inspector for approval. Permit costs will be calculated upon approval.
2. **Applicant is responsible for contacting the city office to see if permit is ready. Please allow between 10 to 14 days for plan review.** (Review time is subject to change.)
Pay fees and pick up permit at the city office.
Please note that proof of payment for BOTH culinary water and secondary water is required at this time. No inspections will be scheduled until we have received your water receipts!

Building Inspection Information

1. Farr West City building inspector is Nate Carver.

2. Inspection hours:

Monday – Thursday, 7:30 am – 3:30 pm.

NO FRIDAY INSPECTIONS.

Inspection reports are emailed to the general contractor assigned to the permit immediately after the inspection is done.

3. Requests for inspections:

Inspections must be scheduled with the city office **at least 24 hours prior** to the inspection time. Please remember there are no Friday inspections so plan ahead when scheduling.

Contact 801-731-4187 to schedule inspections.

4. Required Inspections:

- Sewer & Water
- Footing/Setbacks
- Foundation
- Underground Plumbing
- 4-way (Framing, Plumbing, Electrical & HVAC) and gas clearance
- Permanent Power
- Final

(This list may not be all inclusive for all projects.)

Building Permit Fees

Building Permit Fees Include:

- Building and Plan Check fees – based on square footage and valuation. *This amount cannot be determined until plan review from Building Inspector.*
- Sewer Connection - \$2,936
- Storm Water Impact Fee - \$2,387
- Park Impact Fee - \$1,694
- Garbage Fee - \$100
- Fire Impact Fee - \$328.15 (forwarded to Weber Fire District)

The average permit costs for new homes usually range from \$9,000-\$11,000.

Your culinary water is supplied by Bona Vista Water Improvement District. When paying building permit costs, the culinary impact fee must be paid directly to them.

Bona Vista Water District's office is located at 2020 West 1300 North, Farr West, UT 84404, 801-621-0474.

Secondary water is supplied by either Pineview Water or Mountain View Irrigation.

Pineview Water Systems office is located at 471 West 2nd Street, Ogden, UT 84404, 801-621-6555.

Mountain View Irrigation's office is located at 4960 West 2200 North, Ogden, UT 84404, 801-731-7252.

FARR WEST CITY ACKNOWLEDGEMENT LETTER

UPDES Permit Number: _____

(This number must be obtained from the State on-line at <https://secure.utah.gov/stormwater/>)

APPLICANT CERTIFICATION:

I, _____, understand that the issuance of this permit commits me to follow all the requirements of Farr West City Public Works Standards and that I will be subject to any and all penalties associated with violations of this Permit and/or applicable Ordinance. I understand that this Permit and associated SWPPP is required and will remain in effect until the entire project is stabilized, revegetated and complete. The site and BMPs will be inspected on a regular basis to ensure compliance with this Permit and SWPPP. The Permittee is responsible for Permit and SWPPP compliance for the entire site and for the duration of the work and/or construction activity. The Permittee is responsible for the actions of the subcontractors, vendors, delivery personnel, and others who will be working on the site. The Permittee is responsible for any material that leaves the site, regardless of compliance with the SWPPP.

I hereby acknowledge that I have read the instructions and provisions of this Permit and applicable City Ordinances and agree to follow the terms and conditions of this Permit, the SWPPP, and applicable ordinances, rules and regulations. I certify that this document and all attachments were prepared under the direction or supervision of those who have placed their signature below and in accordance with a system designed to assure that the information submitted was properly gathered and evaluated by qualified personnel or consultants. Based on my inquiry of the person or persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

A legally authorized representative of any applicant that is a corporation, partnership, limited liability company, trust or other legal or governmental entity must sign the application on behalf of and as authorized by the legal or governmental entity. Separate documentation shall be provided regarding such authorization.

Nothing contained in this Packet is intended to relieve any person or entity from any obligation to comply with applicable federal and state laws and regulations pertaining to clean water and/or storm water runoff.

Applicant or legally Authorized Representative Date

Print Name and Title of Applicant or Legally Authorized Representative

FOR OFFICIAL USE ONLY:

Associated Development or Building Permit #: _____

Date Received: _____ Date Reviewed: _____

Date Approved: _____ Date Denied: _____

If approved, this permit shall be conditioned upon full compliance with the SWPPP for the project, the Farr West City Municipal Code, and any terms and conditions of this permit. If denied, the reasons for denial shall be set forth in writing and provided to the Applicant. This permit shall not be valid unless signed below by the Storm Water Official.

Storm Water Official Signature

INSPECTION FLOW CHART

Inspections:

The site shall be inspected weekly. Monitoring of the site should be ongoing, and BMP's should be maintained or adjusted as soon as a problem is identified. Improperly maintained BMP's will be considered a violation of the Farr West City Storm Water Ordinance and Public Works Standards, even if they are discovered between official inspections.

A report will be filled out and kept with the SWPPP for each inspection. Contractor/owner site inspection report shall include:

- 1- The location of the site being inspected
- 2- The date of the inspection
- 3- A list of BMP's that were inspected
- 4- Any deficiencies that were identified for the BMP's
- 5- A description of the action that was taken to correct the deficiency
- 6- The date the deficiency was corrected
- 7- Certification that the report is accurate and true
- 8- The signature of the person filling out the report

Good House Keeping:

Construction waste, litter/trash shall be removed and/ or contained properly at all times. All dirt and mud shall be kept on site. Any dirt or mud in the street shall be cleaned up immediately.

Site Stabilization:

BMP's to prevent material transfer from the site to the street will remain in place until the site is stabilized.

Permit / SWPPP accessibility:

A copy of the SWPPP packet shall be kept on site or contact information of location of the SWPPP posted on site.

Notice of Termination (NOT):

A Notice of Termination (NOT) shall be submitted within thirty (30) days after completion of construction and stabilization or the site is taken over by another operator who has agreed to complete final stabilization. All temporary BMP's will be removed and properly disposed of.

Signature of Applicant

Date

COMMON PLAN OF DEVELOPMENT SWPPP FLOW CHART

Any construction site LESS than 1 acre that is part of a development GREATER than 1 acre is required by the State of Utah Construction General Permit to do and provide the following:

Go to: <https://secure.utah.gov/account/log-in.html>

- Create an account
- File for a Notice of Intent (NOI) to receive an UPDES #
(This number must be obtained from the Department of Water Quality)
Attach copy to SWPPP
- Fill out the Common Plan of development Storm Water Pollution Prevention Plan with all Appendices attached.
- Provide a copy of the site inspection form that is going to be used. Farr West City offers an online inspection monitoring web site through ComplianceGo. Would you like to use this web site?

YES

NO

If yes, further information will be sent to you.

Submit a copy of the NOI and SWPPP packet with the building permit for review.