

Farr West City Council held its regular meeting on March 21, 2024, at 6:30 p.m. at the City Hall. Council members present were Mayor Ken Phippen, Katie Williams, Bob Blind, and Tim Shupe. David Jay attended via Webex. Boyd Ferrin was excused.

Planning Commission member present was Lyle Earl.

Staff present was McKinzie Tams, Vanisha Roybal and City Attorney, Liam Keogh. Visitors present were: see attached list.

### Call to Order – Mayor Ken Phippen

Mayor Ken Phippen called the meeting order.

#### #1 - Opening Ceremony

a. Prayer

Bob Blind offered a prayer.

b. Pledge of Allegiance

Katie Williams led in the Pledge of Allegiance.

#### #2 – Comments/Reports

a. Introduction of Madison Aviles, she presented the Wasatch Front Regional Council Local Administrative Advisor Program.

b. Public Comments

There were no public comments.

c. Report from Planning Commission

Lyle Earl reported the Planning Commission recommended denial of the request to allow for the M-1 zone on Farr West Drive.

#### #3 – Consent Items

a. Assignments and direction for Planning Commission

There were no assignments passed on.

b. Consider approval of minutes dated March 7, 2024

**TIM SHUPE MOTIONED TO APPROVE THE MINUTES DATED MARCH 7, 2024. KATIE WILLIAMS SECONDED THE MOTION, ALL VOTING AYE. MOTION PASSES UNANIMOUSLY.**

- c. Consider approval of bills dated March 20, 2024

**KATIE WILLIAMS MOTIONED TO APPROVE THE BILLS DATED MARCH 20, 2024. BOB BLIND SECONDED THE MOTION, ALL VOTING AYE. MOTION PASSES UNANIMOUSLY.**

#4 – Business Items

- a. Consider approval of business license – Trugreen Limited Partnership Solicitors License

Sara Ford Was present requesting a solicitor’s license for Trugreen.

Bob Blind asked if chemicals would be stored in Farr West. And if the employee that has a criminal record would be supervised.

Katie Williams said that she was uncomfortable with approving the employee that had a criminal record. Katie also stated that the hour of solicitation is prohibited from 8:00pm to 9:00am.

Ken Phippen wants to ensure that if any home has a no soliciting sign on the home, they do not bother them.

Liam Keough stated that you could approve all the licenses but exclude the one with a criminal record.

Sara Ford said that it was due to a DUI and the employee in recovery and has a breath device in his car. She also stated that the chemicals are not stored in Farr West until they have a job that requires them.

**KATIE WILLIAMS MOTIONED TO APPROVE A BUSINESS LICENSE FOR THE TRUGREEN LIMITED PARTNERSHIP SOLICITORS LICENSE BUT EXCLUDE THE EMPLOYEE WITH THE CRIMINAL RECORD. BOB BLIND SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN WITH TIM SHUPE, KATIE WILLIAMS, BOYD FERRIN, DAVID JAY, AND BOB BLIND VOTING AYE. MOTION PASSES UNANIMOUSLY.**

- b. Consider the request to amend the general plan to allow the M-1 zone at 1686 West and 1712 West Farr West Drive, Steve Borup

No one was present to request an amendment to the general plan to allow for the M-1 zone on Farr West Drive.

**KATIE WILLIAMS MOTIONED TO DENY THE REQUEST TO AMEND THE GENERAL PLAN TO ALLOW THE M-1 ZONE AT 1686 WEST AND 1712 WEST FARR WEST DRIVE. TIM SHUPE SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN WITH TIM SHUPE, KATIE WILLIAMS, BOB BLIND AND DAVID JAY VOTING AYE. MOTION PASSES UNANIMOUSLY.**

c. Consider approval of Resolution No. 2024-02, approving the Municipal Wastewater Planning Survey

David Bunderson is present.

Katie Williams asked if we should find funding for updating to update the capital facilities plans. Wants to know what the strategy is going to be for the capital expenditures. Katie asked about the emergency preparedness plan referenced in the audit and asked if it would be an appropriate task to ask C.E.R.T. to manage.

David Bunderson stated that we have a protocol for emergencies, but we must take them as we come because every situation is different. But an emergency plan would be beneficial  
Cody Cardon said that if we are reviewing our rate and making a profit and funding our depreciation, we should have some money set aside for the pipe replacement.

Tim Shupe said that he would rather have an overestimate, so we have the funds.

Bob Blind said he would like to involve C.E.R.T. in developing an emergency preparedness plan for the municipal wastewater.

**BOB BLIND MOTIONED TO APPROVE RESOLUTION NO. 2024-02, APPROVING THE MUNICIPAL WASTEWATER PLANNING SURVEY. TIM SHUPE SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN WITH DAVID JAY, BOB BLIND, KATIE WILLIAMS AND TIM SHUPE ALL VOTING AYE. MOTION PASSES UNANIMOUSLY.**

c. Consider approval of Resolution No. 2024-03, approving the Farr West City Website Privacy Policy

Liam Keogh said the State of Utah is auditing cities on their website privacy policies. He explained that we need to be compliant with the state to protect the city from liability should any personal information be collected on the city website.

Bob Blind wants to protect ourselves from any personal information leaking if we come across that kind of information on our website.

**TIM SHUPE MOTIONED TO APPROVE RESOLUTION NO. 2024-03, APPROVING THE FARR WEST CITY WEBSITE PRIVACY POLICY. KATIE WILLIAMS SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN WITH TIM SHUPE, KATIE WILLIAMS, BOB BLIND AND DAVID JAY ALL VOTING AYE. MOTION PASSES UNANIMOUSLY.**

d. Discussion/Action – Budget and upcoming budget work sessions

Cody Cardon talked about property tax and the importance of it.

Katie Williams would like to do a work meeting regarding the property tax

Ken Phippen wants to know that we have the funds to do what is needed as it comes.

April 4<sup>th</sup> they are going to do a Work meeting before next CC meeting.

**KATIE WILLIAMS MOTIONED TO SET A BUDGET WORK SESSION. BOB BLIND SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN WITH TIM SHUPE, KATIE WILLIAMS, BOB BLIND AND DAVID JAY ALL VOTING AYE. MOTION PASSES UNANIMOUSLY.**

#5 – Mayor/Council Follow-up

a. Report on Assignments

David Jay reported that he went to 2 meetings regarding potential developments and met with Roberta Hudson in the Senior Center to discuss if they need anything.

Bob Blind reported on the Central Weber Sewer System and C.E.R.T. He stated they ratified vouchers for the sewer district. He is trying to reach out to the churches regarding the block captain program not working well. He wants to work on a Rapid Damage Assessment Program where the first people that come to Farr West City office in an emergency will get instructions on what to do. He stated there is a budget request coming for the C.E.R.T. program regarding some equipment for the Rapid Damage Assessment Program.

Katie Williams reported that at the Parks meeting they talked about a disc golf course at the city offices and funding it independently so there would be no cost to the city. Lyle has gotten bids on playgrounds. Katie will be submitting two R.A.M.P. applications for the Farr West Park baseball dugouts and the prizes for the Freedom Festival.

Ken Phippen reported on Weber Human Services regarding senior centers and stated they want cities to pay a cost because some of our residents go to other senior centers. Mayor Phippen had a meeting with Mayor Scott Vanleeuwen to show that they are a united front regarding the Black Pine proposed development. He met with Bike Utah and met with the Regional Growth Committee. He stated that the city is hosting an Easter Egg Hunt on March 30<sup>th</sup>.

#6 – Adjournment

**AT 7:35 P.M., KATIE WILLIAMS MOTIONED TO ADJOURN THE MEETING. BOB BLIND SECONDED THE MOTION. ALL VOTING AYE.**

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Vanisha Roybal, Clerk

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Ken Phippen, Mayor

Date Approved: \_\_\_\_\_